

StarlightParents@842e84

When dropping off or picking up, please pull up to the green curb only. Do not block any driveways, particularly the driveway directly to the right of our playground. This belongs to the landlord and they have requested that it not be blocked. Also when dropping off or picking up, please be efficient with your time so that others may have room to pull up as well.

If someone other than those listed in your packet will be picking up your child, please alert us as soon as possible with the person's full name. We will ask to see their Driver's License to verify their identity before releasing your child to them.

If you are more than 10 minutes late to pick up your child, we will ask you to pay the \$10 late fee. Please know that this is not meant as a punishment. We realize circumstances beyond our control take place and that we all run late now and then. It's just our policy and a courtesy to the teachers who are waiting with your child. That is why we give you a 10-minute grace period. We appreciate your understanding.

Please look over our website, Parent Handbook ( on our website) and all communications very carefully in order to be up to date on policies, requests, important dates, etc...our attention and focus will primarily be on your children and it will help us greatly to know that our communications with you have been read, recorded and understood.

Know that the teachers are ever ready to answer your questions or have conversations about any concerns you might have. We ask that you email these or request Zoom meetings. We don't always have time to speak with you at length at drop-off or pick-up. We will do our best, however, to bring up any concerns we have at the time they come up and we will also do our best to give you feedback periodically about what we've observed about your child, their successes and accomplishments.

Tuition is due by the first of each month. Invoices will be emailed to each family on the 20th of each month for tuition for the following month. Once paid electronically, you will receive an electronic receipt. Please keep in mind it takes several days for funds to be deposited into the school account. We do not accept any other form of tuition payment.

We appreciate your diligence and attention to this. There is a \$10 per day late fee for tuition paid after the 1st of each month.

All non-tuition related fees ( registration, materials, late pick-up, etc. ) can be paid using Venmo or by check. The School's Venmo info is as follows:

Patricia Kelly  
@StarlightMontessoriSchool  
info@starlightmontessori.com  
855.323.1255

You may register using the following code:  
We use an app called Remind.com for sending daily reminders and messages to the families.